

**Final Exam**  
**Maine ARES Leadership Course**

1. Monthly reports are:
  - a. Optional
  - b. Expected to be sent to the appropriate DEC or the SEC by the first of each month for the previous months activity
  - c. To be filled out in triplicate
  - d. To be forwarded to the ARRL's Field Office by the tenth day of each month
  
2. The Incident Command System is:
  - a. A means for the majority of public service agencies to manage their response to incidents
  - b. Optional for volunteer organizations responding to an incident
  - c. An ARES developed program to further communications skills
  - d. Only used during large scale emergencies that span several states
  
3. The first step in establishing an ARES group is:
  - a. Write plans
  - b. Recruit members
  - c. Establish the need
  - d. Have the ARES group approved by the county EMA
  
4. It is recommended that ARES members also be registered as RACES members.
  - a. True
  - b. False
  
5. Which is ***not*** a key element of the Federal Response Plan
  - a. Transportation
  - b. Funding
  - c. Communications
  - d. Mass Care
  
6. A Tabletop exercise involves
  - a. Sending all participants to the field
  - b. Always involving all of your resources
  - c. Always using all communications resources
  - d. Role playing by participants
  
7. What is one thing to avoid in training others
  - a. Organize your material
  - b. Present more highly technical topics more slowly
  - c. Use personal experiences and "war stories" frequently in your presentation
  - d. Have a specific learning goal in mind
  
8. A Functional Exercise is exactly like a Full Scale exercise
  - a. True
  - b. False

9. The proper message priority is Emergency, Priority, Health and Welfare and Routine
  - a. True
  - b. False
  
10. An expedited response team will always report to a staging area before going to their assignment
  - a. True
  - b. False
  
11. Your first duty as an EC is to
  - a. Maintain impartiality
  - b. Mico-manage all aspects of ARES participation in your jurisdiction
  - c. Never to change past policies
  - d. Rewrite all agreements with all served agencies within one year of assuming the office
  
12. The Simulated Emergency Test (SET) is:
  - a. An annual event sponsored by the ARRL
  - b. Is a good example of a full scale exercise
  - c. A way to identify the strengths and weaknesses of ARES and the NTS
  - d. All of the above
  
13. The Maine ARES Emergency Communications Plan
  - a. Is written so the SM and SEC will fully manage all exercises and emergencies
  - b. Details how all counties will write their individual county ARES plans
  - c. Details how county EMA communications annexes are written
  - d. Details how counties and districts in Maine “play” together
  
14. The basic eligibility for membership in ARES is to:
  - a. Have a handheld radio and a Technician Class license
  - b. Have an Amateur Radio license and an interest in public service
  - c. Be a registered volunteer with a county EMA
  - d. Be someone interested in radio communications
  
15. When operating as a RACES station, one is allowed to communicate with any amateur radio station.
  - a. True
  - b. False
  
16. An example of a VOAD organization is
  - a. Local Public Works Department
  - b. Points of Light Organization
  - c. Maine Emergency Management Agency
  - d. Salvation Army

17. In getting messages through in a timely manner, always
  - a. Use a digital mode as it is quicker
  - b. Use every reasonable means at your disposal
  - c. Use voice as everyone has it
  - d. Use CW as it is most secure
  
18. One way to encourage healthy conflict at a meeting is to
  - a. Expect people to support the opinions and recommendations with data and facts
  - b. Keep any conflict to a minimum
  - c. Avoid discussion by using strong leadership techniques
  - d. Impose your opinion at all times
  
19. Staffing an event or incident is best left to one person
  - a. True
  - b. False
  
20. The best way to handle walk-on ARES volunteers is to
  - a. Put them to work immediately in any position as they have an amateur radio license
  - b. Use walk-on operators in non critical areas
  - c. Politely send them home telling them they are not needed
  - d. Set up an in depth training course for all walk-on operators
  
21. An item ***not*** considered in designing an exercise is
  - a. Time of year
  - b. Varying skills
  - c. Setting specific goals
  - d. Soliciting and using feedback
  
22. Your Emergency Operations Plan should include Served Agency Contacts and Requirements, Call Out Procedures, Resource Prioritization and
  - a. Local sources of resupply
  - b. Probable Incident Command Post Locations
  - c. Frequency usage and agreements
  - d. List of NTS Transcontinental Corps Nets
  
23. ARES is a more flexible organization than RACES.
  - a. True
  - b. False
  
24. Your attitude
  - a. Has no effect on the attitude of your members
  - b. Matters little in ARES matters
  - c. Will reflect on the actions of those around you
  - d. Is a direct result of the needs of your served agencies

25. An example of a ARRL Section Official is:

- a. State RACES Radio Officer
- b. County EMA Communications Officer
- c. Section Traffic Manager
- d. Section Official Observer

After completing the final exam, send the answers (question number and appropriate letter of you answer) to the course administrator, Bryce Rumery, K1GAX ([k1gax@juno.com](mailto:k1gax@juno.com))